

Willoughby Eastlake School of Innovation

Parent Teacher Organization – General Meeting

Minutes – February 22, 2016

In attendance: Bill Boxler (President), Al DiFranco (Vice-President), Steve Adkins (Treasurer), Diane Lloyd (Communications Secretary), and Kristen Werden (Recording Secretary)

Members in attendance: Jenna Senol, Sasha Ukmar, Paul Garcia, Marcy McArthur, Silvia McClellan, Carly Martin, Erin Sikora, Lisa Reed, and Katie Burgham

7:04 PM meeting called to order

Introduction of Board Members

Approval of minutes from last meeting, January 25, 2016

Treasurer's Report - Steve

- Current balance is \$12,216.31.
- We made an incredible amount of money with no selling at school!
- Still have Marco's Pizza fundraising events left to raise money.
- Reminder that we have to stay under \$10K by the end of the school year (end of July).

LaVera fundraiser

- Bill recognized Al DiFranco and Erin Sikora (and a missing Craig Rowe) for their hard work and time organizing and planning this event.
- 156 in attendance total, only 1 no-show
- Any comments or suggestions? None.
- The committee is working on a date for next year's spring event and will announce when it is set.

Marco's Pizza – Bill

- Dates are March 3rd, April 7th, and May 5th
- Steve – We made almost \$200 last time, so these fundraisers are working.
- *Member comment: Will the students receive a reminder?* Yes. Flyers, stickers, etc.

Donuts/Muffins – Kristen

- How many guests should we plan for? Approximately 150.
- Reminder of the dates: DwD is 3/4/16, MwM is 3/11/16. Both at 7:30am at SOI.
- Any parent may attend either date, if they cannot attend on the respective date.
- Still looking for volunteers!

Nominating Committee – Jenna Senol

- Email went out today from Brian Patrick.
- Deadline to apply is March 14th
- Each office will be narrowed down to 2 candidates, chosen by the nominating committee.
- Nominees will be presented at the March general meeting
- We will vote for the officers at the April general meeting.
- *Member Comment: How will we vote?* Similar to last time. Paper and pen.
- Bill will print off answers to questions for any of the nominees so that voters can see answers before voting.
- *Member Comment: How many people are on the voting committee?* 4.

New Business

- Al – We cannot carry over more than \$10,000 in our budget to next year. We would like to offer Brian \$3,000 in his Principal’s Discretionary Fund. Al made a motion to approve this.
- Steve – Brian does not have ‘free access’ to this account. Rather, he has to get approval from the Treasurer’s office. Proper rules are in place to avoid inappropriate spending.
- *Member Comment- Have the students had any field trips this year?* Yes. Every grade has been on at least one field trip.
- Motion to approve? Unanimous approval.

Teacher’s Luncheon – Kristen

- Asking for \$250 to provide the teachers and staff with a hot meal sometime before the end of the year. Catered by Caraway Catering. Approved.
- Kristen will work with Brian to get this scheduled and served.

FUN raising committee – Chairperson, Silvia McClellan

- Silvia read the Purpose and Objectives of this committee
- “Picnic in the Park” tentatively scheduled for May 13th from 6-8pm. Silvia needs to verify with Brian on the date/time.
- Daniel’s Park. Will include games, music, food. People may bring food to share.
- Asking for \$500 for food/supplies. Motion to approve. Motion approved.

Audit Committee

- Need a chair for this committee.
- This committee will audit the finances and all expenses of this year’s PTO.
- Silvia volunteered, though not as chair.
- Please contact Bill if interested.
- All board members are included in this committee.

Teacher’s Fund

- Discussion was made to offer each teacher some gift to purchase supplies or other classroom materials.
 - *Member comment: Why should the teachers have to spend their own money? Parents or PTO funds should be buying supplies.*
 - *Member comment (also a teacher): The school board told the teachers that they are not permitted to ask for money or supplies from parents.*
 - *Member comment: Teachers should ask for ‘donations’ if they cannot request money or supplies for their classrooms.*
 - Too many variables to decide. How much? When? Which teachers?
 - No consensus was made. Discussion was shelved.
 - **Update: the board members since exercised their right of spending under \$200 without member approval. Each of the 14 teachers will receive \$100 checks from the PTO funds to be used for school items at their discretion.**
- The teachers are as follows:**
- 3rd Grade - Pam Wadsworth, Sheila Rosciszewski, Lisa Reed
 - 4th Grade - Michelle VanArnhem, Cherise Goodrich, Gail Myers
 - 5th Grade - Christine Alvord, Cathy Withrow, Sabrina McKito
 - Student Support/Encore Staff –
 - Sarah Byerley – Gifted Specialist
 - Megan Kothera – Intervention Specialist
 - Kevin Gallagher – PE
 - Josh Woodie – Music

- Rachel Legerski – Engineering/Art/Design

Summer Party committee– Marcy McArthur

- We need to set a date and start planning.
- No chairperson designated yet. Still looking for a chair or people to co-chair.

7:54pm – Meeting adjourned.

Next meeting is Monday, March 21st at 7pm.

Please join the W-E School of Innovation PTO Facebook page for updates. Also join grade specific Facebook groups, if you haven't already.

3rd grade: There is a Group, but its privacy setting is set to 'secret' so you must be invited by a current member. Ask other 3rd grade parents for an invite.

4th grade: Search for **SOI 4th Grade Parents**

5th grade: Search for **School of Innovation's 5th Graders**

Any and all questions to the board members can be emailed to board@wesoipto.org.